



DEPARTMENT OF THE ARMY  
HEADQUARTERS, US ARMY MEDICAL DEPARTMENT ACTIVITY-ALASKA  
FORT WAINWRIGHT, ALASKA 99703-7400

REPLY TO  
ATTENTION OF

AK-MOA-104  
MCUC-06-00

MEMORANDUM OF AGREEMENT  
BETWEEN  
THE UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY-ALASKA  
AND  
THE UNITED STATES ARMY ALASKA

SUBJECT: Command Directed Tattoo Treatment

1. Purpose. To define the process and responsibilities of United States Army Alaska (USARAK) and United States Army Medical Department Activity-Alaska (USA MEDDAC-AK) in the identification and treatment of tattoos not in compliance with-Department of the Army Regulations (references 2a and 2b below).
2. References.
  - a. AR 670- 1, 1 Sep 92, Wear and Appearance of Military Uniforms.
  - b. Message, HQDA (DAPE-HR-PR), 3 106092 Dec 98, subject: Administrative Guidance to Army Tattoo Policy in accordance with AR 670-1.
3. Problem. Army policy directs that visible tattoos or brands on the neck, face or head are prohibited. Tattoos on other parts of the body that are prejudicial to good order and discipline are also prohibited. In addition, tattoos or brands that are visible while wearing a Class A uniform and which detract from soldierly appearance are prohibited.
4. Scope. This agreement applies to all units and tenant organizations under the control of United States Army Alaska.
5. Understanding.
  - a. Unit commanders (UC) will:
    - (1) Refer soldiers for tattoo treatment to their primary care managers. Referrals will be made only for tattoos "which are determined by the commander to be prejudicial to good order and discipline " or do not meet the authorized location requirements of referenced publications.
    - (2) Utilize the Commander's Referral Form (USARAK Form 62) when referring soldiers to MEDDAC for tattoo evaluation/treatment. The USARAK Form 62 (see enclosure) must be filled out completely and the commander must state and ensure the following:

MCUC-ZA

SUBJECT: Command Directed Tattoo Treatment

- (a) The location of the tattoo.
- (b) A description of the tattoo.
- (c) Portion of tattoo to be treated.
- (d) The reason for evaluation and possible treatment of the tattoo.
- (e) That sufficient time remains in the soldier's enlistment to complete the treatment process. (in some cases treatment may take 12 months or more).
- (f) No adverse actions exist that may result in a discharge prior to ETS.
- (g) Uniform Code of Military Justice counseling as to the soldier's rights.
- (h) Provide TDY funding for soldiers requiring outpatient travel for treatment of objectionable tattoos.
- (i) That the soldier is available for, and complies with his/her individualized treatment plan.

b. USA MEDDAC Alaska will:

- (1) Provide a point of contact to evaluate all soldiers referred for tattoo treatment. The evaluation will include:
  - (a) Validity of the request.
  - (b) Determining if soldier is a candidate for laser treatment.
  - (c) The estimated number of treatments required.
  - (d) Discussion of side effects and complications of laser treatment.
  - (e) The time required to complete the treatment.
  - (f) The probable outcome of the treatment.
  - (g) The potential for quarters and/or restricted duty following each treatment.
  - (h) Photos.
  - (i) Coordinate for treatment of objectionable tattoo IAW treatment plan.

MCUC-ZA

MCUC-ZA  
SUBJECT: Command Directed Tattoo

(2) Ensure soldier returns to his/her UC with a treatment plan that includes the items in paragraph 5b(1)(a) through (i) as well as the date for the first treatment. The evaluating physician will discuss any concern with the validity of the referral directly with the UC.

6. Effective Date. This agreement becomes effective upon signature of both parties and will remain in force until it is modified mutually or terminated by either party. Either party may terminate this agreement by providing 90 days written notice of its intention to terminate to the other party.



STEVEN A. GREENWELL  
COL, MC  
Commander, USA MEDDAC-AK

5 Jun 00

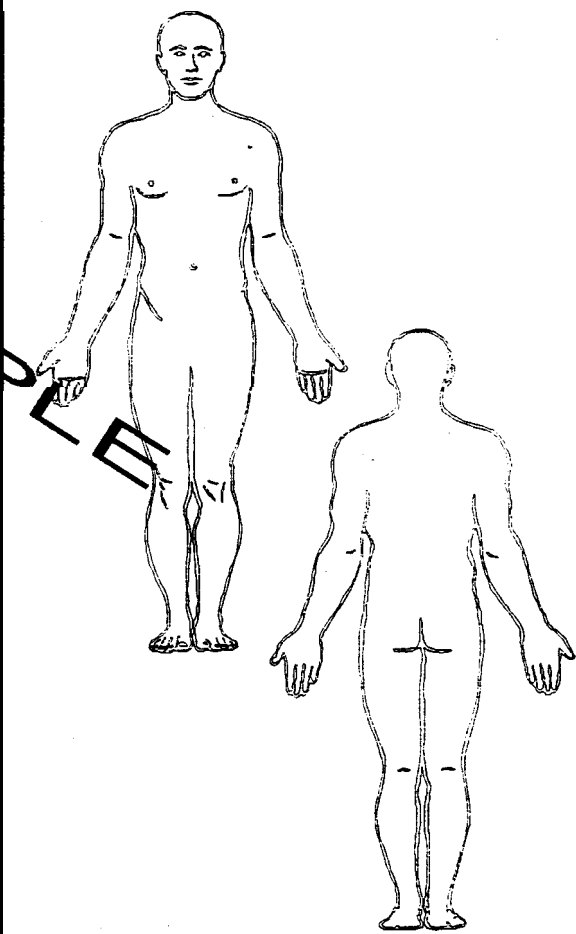
(Date)



KELVIN C. MARSHMENT  
COL, GS  
Chief of Staff

16 May 00

(Date)

COMMANDER'S REFERRAL FORM FOR TATTOO TREATMENT OPTIONS				
NAME		RANK	SSN	
UNIT		YEARS OF SERVICE	ETS/PCS	
TATTOO LOCATION	<div>EXAMPLE</div> 			
TATTOO DESCRIPTION				
PORTION OF TATTOO TO BE TREATED				
REASON FOR EVALUATION AND POSSIBLE TREATMENT OF TATTOO				
<div><input type="checkbox"/> Visible in Class A Uniform</div> <div><input type="checkbox"/> Objectionable</div> <div>Reason: _____</div>				
<p>There are no pending or potentially pending actions, which would prevent this soldier <b>from</b> remaining in the military for the 12 to 15 months required to adequately remove the tattoo. This soldier has been advised of his rights under UCMJ and has agreed to the tattoo removal if medically cleared</p> <div>Service Member: <input type="checkbox"/> Agree <input type="checkbox"/> Disagree</div> <div>(I also agree to have my tattoo photographed)</div>				
Commander	Signature	Phone Number	Date	
Service Member	Signature	Phone Number	Date	
MAMC Physician	Concur E 1	Non-Concur c 1		